

## **APPLICATION FOR EXEMPTION FROM CERTAIN MODULES OF QUALIFYING EXAMINATION OF ARCHITECTURAL LICENTIATES**

### **A. INTRODUCTION TO THE SRI LANKA INSTITUTE OF ARCHITECTS (SLIA)**

Sri Lanka Institute of Architects (SLIA), from its inception, plays a key role in providing opportunities for architectural education in Sri Lanka. The SLIA has instrumentally guided the development of this education, thus keeping with the objectives of the Institute as provided for in the Sri Lanka Institute of Architects' Law No. 1 of 1976, and the Sri Lanka Institute of Architects Amendment Act No. 14 of 1996.

Some of the key objectives provided for in these acts related to education are;

- to promote and advance the study, practice and application of, and research on architecture and its kindred subjects and the arts and sciences connected therewith:
- to organize, supervise and control the admission, professional education and training of persons desiring to qualify as Architects, to prescribe or approve courses of study for qualifying for the membership of the Institute, and to conduct or provide for the conduct of such courses and examinations:

### **B. ARCHITECTURAL EDUCATION IN SRI LANKA**

The SLIA has guided the early development of the current Architecture programme at University of Moratuwa from a vocational programme at the Institute of Practical Technology at Katubedda to a fully-fledged Degree Programme. The institutes, Sri Lanka Institute of Architects, Royal Institute of British Architects (RIBA) and the Commonwealth Association of Architects (CAA) concurrently have recognized and accredited the courses of Architecture offered by the Department since 1985.

As a continuance of the accepted policy and further enhancing of opportunities for architectural education in the country, the SLIA from 1986 has organized courses leading to the Parts I & II of the Sri Lanka Institute of Architects Examination which later (1999) evolved in to the current City School of Architecture (CSA).

SLIA conducts the Part III of the Sri Lanka Institute of Architects Examination and organizes a Lecture Programme for the same. The Lecture Programme is conducted directly by the **Board of Architectural Education (BAE)** of the SLIA. The part-time modular based lecture Programme, attended by the eligible candidates is further strengthened by a series of seminar workshops. Membership of the SLIA is recognized by the Government of Sri Lanka as a professional qualification for professional appointments in the Public Sector. The SLIA, through the BAE has commenced its own accreditation system starting from 2012.

**END OF INTRODUCTION**

**1.0 INSTRUCTIONS TO APPLICANTS**

**Read the following instructions before filling the Application Form.**

- 1.1 All Prospective Candidates to sit the QEAL should register themselves with the SLIA as and when notified by the BAE of the SLIA through a national press notice.
- 1.2 Applicants are required to have a satisfactory academic background with at least GCE O/L and relevant technical education qualifications.
- 1.3 As the Eligibility Interview, Course of Study and Examinations are conducted in English medium, a satisfactory skill in English language is also required.

**2.0 ELIGIBILITY TO SIT THE QUALIFYING EXAMINATION OF ARCHITECTURAL LICENTIATES**

	<b>Qualifications</b>	<b>Prescribed work experience</b>
i.	Graduate Membership of SLIA	04 years under a Chartered Architect or an Architect, after obtaining Graduate Membership of the SLIA.
ii.	SLIA Part I	05 years under a Chartered Architect or an Architect after SLIA Part I
iii.	B. Sc. (BE.)	05 years under a Chartered Architect or an Architect after B. Sc. (BE.)
iv.	Completed other Overseas Qualifications in Architecture (equivalent to 1,2 or 3 of above) as acceptable to the SLIA	05 years out of which 01 year in Sri Lanka under a Chartered Architect or an Architect, after Overseas Professional Qualifications
v.	Involved in the field of designing of Buildings for a prescribed period.	<p>a) 15 years of which 05 years in a position of responsibility and 10 years being involved in the field of designing of Buildings as the main source of income/livelihood. <b><i>(Submit with application, the documentary evidence of Business Registration or other form of formal documentary evidence)</i></b></p> <p><b>or</b></p> <p>b) 10 years under a Chartered Architect or an Architect of which 05 years in a position of responsibility. <b><i>(Submit with application, the documentary evidence of your employment i.e. Contract of Employment, EPF/ ETF receipts etc.)</i></b></p>

- 2.1 Applicants submitting their application in all the categories “i, ii, iii, iv& v” of the above table are required to face an interview for final selection after the SLIA-BAE Application Screening Process.
- 2.2 Applicants submitting their application under the eligibility categories “ i, ii, iii & iv” of the above table, are not required to follow the Licentiate course of study conducted by CSA. However, they will be examined separately by the SLIA.
- 2.3 Applicants submitting their application under the edibility category “v” of the above table are required to follow the Licentiate course of study conducted by the CSA. Additionally, they are required to do the Major Design Project and face a SLIA Final Crit Panel and sit the Final Architectural Licentiate Theory Examination.

### **3.0 HOW TO FILL THE APPLICATION FORM:**

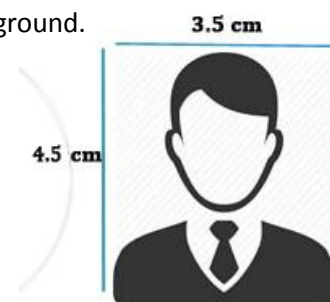
Read the instructions carefully before filling this application.

**Write only one letter in each box and skip a box for a blank space**

- 3.1 All photocopies of the certificates/documents produced for verification should be clear & legible. Photocopies not accompanied by the originals will be rejected. The applicants should ensure that the rubber stamp & the signature of a Justice of Peace are placed on each and every copy of the certificate produced certifying their authenticity.
- 3.2 Applicants should pay the Application processing fee and the Registration fees to the Finance Section of the SLIA Secretariat.
- 3.3 The duly perfected application (hard copy) and the duplicate of the Receipt of Payment/s should be **personally handed over to the Manager – BAE of SLIA.**
- 3.4 The Secretary, Board of Architectural Education should be contacted for any relevant information regarding the application.
- 3.5 Incomplete applications **WILL NOT** be accepted for processing and will be returned to the applicant.

### **4.0 ENTRANT PHOTOGRAPH SPECIFICATION:**

- 4.1 Recent photograph conforming to the specifications required for the passport (taken within the last six months shall be pasted)
- 4.2 The applicant would be rejected if the photograph is not a proper and accurate representation of the applicant within the last six months.
- 4.3 Light-coloured Background:  
The subject should be in front of a neutral, light-coloured background.
- 4.4 Focus: The photograph must be in focus.
- 4.5 No Decorative Items: The subject must not wear sunglasses or other items that detract from the face.
- 4.6 No Head Coverings or Hats



**END OF INSTRUCTIONS**



- 16 Indicate the category (✓) under which the candidate claims eligibility  
(Attach Copies of Certificates for claimed category)

Qualifications	Please tick	
i. SLIA Part I		
ii. B. Sc. (BE.)		
iii. Other qualifications deemed equivalent to i or ii above		(Indicate the qualification)

17 Exemptions Requested

I have submitted the completed application for the Qualifying Examination earlier/herewith. As I have covered the following subject matter in my Part I (or equivalent) qualifications, I request the subject areas marked as (✓) with reference to the Syllabus of the Qualifying Examination for Architectural Licentiates are to be exempted for me in the examination.

a.	Introduction to Architectural History	
b.	Introduction to Social & Environmental Studies	
c.	Introduction to Building Technology	
d.	Introduction to Profession & Professional Practice	Not Exempted
e.	Design Project	

18	I have attached; (attach following documents in given order)	YES	NO
a.	Certified true copy of my Birth Certificate		
b.	Certified true copy of my National Identity Card		
c.	Documentary evidence for Claimed Category indicated in item 16.		
d.	Payment receipts for Fees		

Additional Comments / clarifications if you have answered 'NO' to any of the above statements

Declaration by the applicant

*I, (applicant's name) .....hereby declare that the foregoing information is true and correct. I understand that declaration of false, insufficient or incorrect information will result in the rejection of the application or revocation of membership if already given.*

*I also understand that BAE, SLIA retain the right to request for further information with regard to the processing of this application.*

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*I also pledge that, I shall abide by the SLIA Code of Professional Conduct and other provisions in the Sri Lanka Institute of Architects Law No.1 of 1976, and its subsequent amendments, all SLIA Regulations, Standing Orders, Council Decisions and Rules and By-laws, as and when applicable to me. I also understand and agree that any breach of the above will result in Investigative and Disciplinary Procedures and that if found guilty, my membership, the right to sit any examinations and acceptance to the membership of the Institute may be suspended/cancelled and rendered null and void as relevant.*

*I have read and understood the above and append my signature below.*

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Signature of Applicant	Date
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**END OF APPLICATION**

**CHECK-LIST TO BE FILLED BY SLIA BAE OFFICE**

	<b>NAME OF THE APPLICANT (with initials, as given in the application)</b>		
		Yes ✓	No ✓
1	APPLICATION RECEIVED BY THE BAE FROM: ..... ON .....		
2	ALL RELEVANT COPIES OF CERTIFICATES AND DOCUMENTS ARE ATTESTED FOR THEIR AUTHENTICITY (18. a, b, c. and d.)		
3	<b><u>DATE AND TIME</u></b> OF THE SUBMISSION OF THE PERFECTED APPLICATION MARKED		
4	<b><u>NAME OF THE APPLICANT</u></b> IS AS PER THE BIRTH CERTIFICATE/OTHER VALID DOCUMENT?		
5	<b><u>DATE OF BIRTH</u></b> IN THE NIC. IS AS PER THE BIRTH CERTIFICATE		
6	<b><u>NIC NUMBER</u></b> IS AS PER THE NATIONAL IDENTITY CARD		
7	<b><u>POSTAL ADDRESS, EMAIL ADDRESS AND TELEPHONE NUMBER HAS</u></b> BEEN STATED		
8	<b><u>PHOTOGRAPH IN PASSPORT SIZE</u></b> & TO THE REQUIRED SPECIFICATIONS		
9	<b><u>SIGNATURE AND RUBBER STAMP OF THE JP PLACED</u></b> ON EACH AND EVERY COPY OF CERTIFICATE PRODUCED CERTIFYING THEIR AUTHENTICITY		
10	DECLARATION BY THE APPLICANT COMPLETED		
11	DUPLICATE (PINK COPY) OF APPLICATION PROCESSING PAYMENT INVOICE (FOR FULL PAYMENT) ATTACHED		
12	CHECKLIST IN THE APPLICATION COMPLETED BY THE APPLICANT		
13	APPLICANT HAS SIGNED BEFORE HIS/HER NAME IN THE REGISTER ON COMPLETION OF SUBMISSION OF THE APPLICANT TO SLIA		
	<b>Checked by: MANAGER- BAE</b>  <b>Signature &amp; Date Stamp:</b>		

**END OF APPLICATION CHECK-LIST**

<b><u>FOR OFFICE USE ONLY</u></b>	
1	<p>The Application conforms to all the requirements in the check list.</p> <p>Signature: Manager, BAE</p> <p>Date <i>(Place date stamp)</i></p>
2	<p>Application is forwarded to the Examination Committee (EC) by the Secretary, BAE</p> <p>Signature: Secretary, BAE</p> <p>Date</p>
3	<p>Recommendation for eligibility by the Examination Committee;</p> <p>Applicant is:    Eligible    <input type="checkbox"/>            Not Eligible    <input type="checkbox"/></p> <p>For requested exemptions: .....</p> <p>Signature of EC member:</p> <p>Remarks or Instructions if any:</p> <p>Signature: Chairman, EC</p>
4	<p>Approved by the Board of Architectural Education at the Meeting held on: .....</p> <p>Signature: Chairman, BAE</p> <p>Date</p>
5	<p>Ratified by the Council of the SLIA at the Council Meeting held on: .....</p> <p>Signature: President, SLIA</p> <p>Date</p>